

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 19, 2024, 6:30 p.m.
Meeting room at 105 North Liberty Street**

MINUTES

Board President Josh Hileman called to order a regular meeting of the Jerseyville Public Library Board of Trustees at 6:30 p.m. Others present: Matt Derrick, Judy Pruitt, Jerry Schleper, Kevin Weber, and Laura Woodring. Marcia Adams, Michelle Hopper, Helen Gubser, and Steve LeBlanc were absent.

PUBLIC COMMENT

Kevin Weber made the following statement:

I am not here as representative of the Department of Justice United States Marshall Service and my views and input here have nothing to do with them in any way. I'm here of my own free will.

On motion by M. Derrick, 2nd by J. Schleper, the agenda was approved. Motion carried unanimously.

On motion by L. Woodring, 2nd by M. Derrick, the consent agenda, including minutes of the February 20 meeting and the treasurer’s report for February, was approved. Motion carried unanimously.

**TREASURER’S REPORT
FOR FEBRUARY 2024**

BUDGET ACCOUNT

\$538,792.27	Balance January 31, 2024
2,261.21	Interest
555.00	Non-Resident Fees
1,110.00	Non-Resident Fees-Epay
356.94	Fines
37.90	Fines-Epay
511.82	Copies
54.35	Copies-Epay
35.98	Lost items
97.50	Fax
12.50	Fax-Epay
50.00	Gifts & Memorials
100.00	Storywalk Sponsorship
14.05	Book/Magazine Sales-Epay
4.00	Miscellaneous
543,993.52	Balance + MTD Income
51,368.41	Less Expenses
*492,625.11	Balance February 29, 2024
*386,390.76	Checking Account
140.00	Cash on Hand
28,368.29	Illinois Funds-Epay
77,726.06	Illinois Funds-Working Cash

GIFTS AND MEMORIALS

\$	510.03	Checking
	541.44	Illinois Funds

SPECIAL RESERVE
\$353,940.29 Checking
547.71 Illinois Funds

Librarian J. Pruitt presented the March check registers.

Check #	Date	Payee	Cash Account	Amount
1030	3/19/24	Heyl Royster	1100	120.00
Total				120.00
Check #	Date	Payee	Cash Account	Amount
13306	3/19/24	Baker & Taylor	1000	3,565.15
13307	3/19/24	Belleville Public Library	1000	14.95
13308	3/19/24	Cengage Learning Inc / Gale	1000	296.14
13309	3/19/24	City of Jerseyville	1000	3,581.56
13310	3/19/24	Demco	1000	160.27
13311	3/19/24	Amy Down	1000	450.00
13312	3/19/24	Grafton Technologies, Inc	1000	191.08
13313	3/19/24	Illinois Power Marketing dba	1000	873.87
13314	3/19/24	Illinois American Water	1000	114.36
13315	3/19/24	Illinois Heartland Library System	1000	1,000.00
13316	3/19/24	Illinois Library Association	1000	1,078.86
13317	3/19/24	Rusty Ingram	1000	152.00
13318	3/19/24	Kanopy, Inc.	1000	16.00
13319	3/19/24	Lazerware Inc.	1000	898.74
13320	3/19/24	Library Ideas LLC	1000	23.50
13321	3/19/24	Chris Maness	1000	400.00
13322	3/19/24	Midwest Tape LLC	1000	1,384.04
13323	3/19/24	Payroll	1000	32,738.49
13324	3/19/24	Elizabeth Smilack	1000	134.75
13325	3/19/24	VISA	1000	2,184.04
13325a	3/19/24	VOID	1000	
13325b	3/19/24	VOID	1000	
13325c	3/19/24	VOID	1000	
13325d	3/19/24	VOID	1000	
13326	3/19/24	Watts Copy Systems, Inc.	1000	233.23
Total				49,491.03

On motion by J. Schleper, 2nd by L. Woodring, the check register was approved. Motion carried unanimously.

Librarian Pruitt reported on statistics, professional development, programming, and upcoming events.

Materials, Bylaws and Policy Committee

No report.

Building and Grounds/Expansion Project Committee

Librarian Pruitt reported that the groundbreaking ceremony for our expansion will be at 10am Friday, June 28, and that mobilization will begin Monday, July 1.

Finance Committee

Librarian Pruitt reported that the Finance Committee will meet Monday, April 15, at 4:30pm, to discuss the 24-25 budget and salary schedule.

Technology Committee

M. Derrick reported that library staff will begin keeping a log of work done by Lazerware.

Friends of the Library

Librarian Pruitt presented the Friends' annual report for 2023, which showed a net gain of \$4,251.98.

CORRESPONDENCE

The City of Jerseyville now requires all city businesses to file an annual business registration.

Two of our four check signers were available to sign the JSB account change form.

OLD BUSINESS

None.

NEW BUSINESS

The board discussed the dates for 24-25 board meetings, including scheduling the annual meeting for the third Tuesday of May in 2025 rather than the fourth Tuesday.

BUSINESS FOR DISCUSSION ONLY

The board discussed the impact of the CDC's 3/1/24 elimination of the quarantine recommendation for contagious diseases on the library's quarantine policy and determined that the policy is now dormant. Employees will manage their illnesses using their earned sick time.

Registration is full for Chris Maness' Trivia Night Library Fundraiser, and the board's donated gift cards have been made into multiple raffle baskets.

NO PUBLIC COMMENT

Meeting was adjourned at 7:13 p.m.

Josh Hileman, President

Judy Pruitt, Assistant Secretary